**Real Property Settlement  
Settlement Sheet**

|  |  |
| --- | --- |
| **Settlement Date:** | «settlement\_day\_name», «settlement\_date» |
| **Location of Settlement:** | Maryland Department of Transportation  Office of Real Estate and Economic Development |
| **MC #:** | «McId» |
| **Property Name:** | «Property\_Name» |
| **SHA Project #:** | «Project\_» |
| **SHA Item #:** | «TBU\_Item\_s» |

The “Grantee,” no later than seven (7) days after settlement, shall send written notice of the transfer to the State Supervisor of Real Property Assessments, in order that the property be promptly restored to the real property tax rolls. Grantee acknowledges its liability for payemnt of real property taxes from the date of settlement and agrees to record the deed in the County Land Records no later than 30 days after settlement. The terms of this paragraph shall survive the execution of the deed and shall not merge thereinto.

|  |  |
| --- | --- |
| **Acknowledgement at Settlement** | |
| Grantor |  |
|  |  |
| Date Check Received: | «settlement\_check\_received» |
| Check Number (attach a copy): | «settlement\_check\_number» |
| Bank: | «settlement\_bank\_name» |
| Amount of Sale: | «amount\_of\_sale\_numeric» |
| Amount of Prior Deposits(s): | «total\_deposits» |
| Recordation Escrow Amount: | «total\_rec\_fees\_to\_be\_collected» |
| Amount Due at Settlement: | «amount\_due\_at\_closing» |
| Property Sale Amount Collected: | «amount\_of\_sale\_numeric» |
| Recordation Escrow Check Amount: | «total\_rec\_fees\_to\_be\_collected» |
| Recordation Escrow Check Number: | «escrow\_fees\_check\_number» |
| MDOT TSO Signature: |  |
| MDOT TSO Signee Name (printed): | «TSO\_signee\_full\_name»  «TSO\_signee\_office\_name\_extended» |
|  |  |
| Grantee |  |
|  |  |
| Date Deed Received: | «date\_deed\_received» |
| Date Plat Received: | «date\_plat\_received» |
|  |  |
| Grantee 1 Signature: |  |
| Grantee 1 Name (printed): | «grantee\_1\_name» |
| Grantee 1 Address: | «buyer\_street»  «buyer\_city», «buyer\_state» «buyer\_zip\_display» |
| Grantee 1 Phone Number: | «buyer\_1\_telephone» |
| Grantee 1 Federal ID Number: | «grantee\_1\_fed\_id\_number» |
|  |  |
| Grantee 2 Signature: |  |
| Grantee 2 Name (printed): | «settlement\_check\_number» |
| Grantee 2 Address: | «buyer\_street»  «buyer\_city», «buyer\_state» «buyer\_zip\_display» |
| Grantee 2 Phone Number: | «buyer\_2\_telephone» |
| Grantee 2 Federal ID Number: | «grantee\_2\_fed\_id\_number» |

Recording Information

To Record in «deed\_recording\_office\_county», Maryland, Contact;

«clerk\_office\_name»

Office of Land Records and Licensing

«clerk\_address»

«clerk\_city\_state\_zip»

«clerk\_phone\_number»